



My Leadership Checklist

SELF CHECK

- ☐ I am happy with the influence and impact I am having as a leader
- ☐ I have the support of my team, staff and board / investors
- ☐ I am resilient, have sufficient perseverance and tenacity, despite the complexities, of leadership
- ☐ I am energized, fit and take good care of myself
- ☐ I invest in and maintain strong partner/family relationships
- ☐ I model and foster cross organizational communication
- ☐ I am adaptable and include others when it comes to managing or rolling out change
- ☐ I regularly get feedback from staff and customers

ORGANIZATIONAL CHECK

- ☐ Everyone is aligned with what needs to be achieved in the next quarter
- ☐ Information moves quickly and accurately throughout our organization
- ☐ People are assigned with accountabilities to ensure goals are met
- ☐ Ongoing employee feedback is systemized
- ☐ Customer feedback is as frequent and as accurate as financial data
- ☐ All employees can report what their productivity is against goals

THE FUTURE CHECK

- ☐ Our understanding of our market position, drives strategy, planning, sales and marketing
- ☐ We use weekly executive meetings to review KPI's for the organization
- ☐ The executive team meets off site every few months for strategic thinking and renewal
- ☐ The team is having fun together
- ☐ We stay ahead or abreast with new trends and developments globally and in our industry